



**Pate Bonding, Inc.**  
 1276 So. Robert Street  
 West St. Paul, MN 55118

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 (651) 457-7531 Fax  
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**BID BOND REQUEST FORM**

Complete and submit this form along with any provided bid bond form. If no specific form is provided, the bond will be issued on the Surety's standard form. **Fields in red are required**

Your Company Name \_\_\_\_\_

Bid Bond form to be used \_\_\_\_\_

Obligee (Party requesting bond) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bid Date \_\_\_\_\_ Time \_\_\_\_\_

Bid Bond Amount  2%  
 5%  
 10%  
 20%  
 Other: \_\_\_\_\_% or \$ \_\_\_\_\_

Approximate Bid Amount\*\$ \_\_\_\_\_

\*If your bid increases by 10% or more from this estimate, please contact our office for approval prior to the bid letting.

Project Name/Description:

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Project Number \_\_\_\_\_

Estimated Start Date \_\_\_\_\_ Completion Date\* \_\_\_\_\_ Architect/Engineer \_\_\_\_\_

\*A surcharge may apply if the project runs longer than 12 months.

Penalty Provision \_\_\_\_\_ Retainage \_\_\_\_\_ Length of contract warranty\* \_\_\_\_\_

\*Please review your project specs/contract documents carefully. If the specs/contract documents require a one (1) year period, this would be included in the base bond premium. Additional surcharges may apply for extended warranty/maintenance requirements longer than one year.

Job Breakdown:

Materials	Labor	Equipment	Subcontractors/Suppliers*	Profit/OH
\$	\$	\$	\$	\$

*Subcontractors/Suppliers	City/State	Amount	Bonded? (Yes or No)
		\$	
		\$	
		\$	

Work on Hand (Estimated cost to complete all jobs) Bonded \$ \_\_\_\_\_

Unbonded \$ \_\_\_\_\_ Pending Awards \$ \_\_\_\_\_

Completed by:

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Delivery Instructions\*:  Mail  Fax  E-mail  Hold for Pick  Express Mail  Other: \_\_\_\_\_  
 (Check One)  Courier  FedEx  UPS Please provide your account number \_\_\_\_\_

\*Bonds will be returned via the US Postal Service unless indicated otherwise.